



Dear Exhibitor:

We are pleased to announce that MC² has been selected as the official service contractor for:

**Dept. of the Air Force Information Technology & Cyberpower 2025  
August 25 - 27, 2025  
Renaissance Hotel and Convention Center  
Montgomery, AL**

Our purpose is to help you have the most successful show ever. We have enclosed information and order forms for ordering Furniture, Accessories and Services. Please read this information carefully. **Order by the deadline date and receive the discount rate on Furnishings, Accessories and Carpet.**

**10x10 and 10x20 inline booths will be supplied with the following:**

- Blue and White backwall drape
- Blue siderail drape
- 1 – 6' table
- 2 – side chairs
- 1 - wastebasket
- 1 – identification sign
- The aisles will be carpeted Tuxedo.

**Exhibitor Show Information**

Deadline Date for Discount Rates	Fri. Aug. 8, 2025	See enclosed order forms
Last day for Advance Shipments	Tue. Aug. 19, 2025	See Shipping Information
First day for Direct Shipments	Sat. Aug. 23, 2025	See Shipping Information
<b>No shipments can be received before this date</b>		
Exhibitor Installation	Sat. Aug. 23, 2025	8:00am – 17:00pm
	Sun. Aug. 24, 2025	8:00am – 17:00pm
Show Hours	Mon. Aug. 25, 2025	9:30am – 16:30pm
	Tue. Aug. 26, 2025	9:30am – 16:30pm
	Wed. Aug. 27, 2025	9:00am – 12:00pm
Exhibitor Dismantle	Wed. Aug. 27, 2025	12:00pm – 18:00pm
	Thu. Aug. 28, 2025	8:00am – 12:00pm
Deadline for Carrier check-in	Thu. Aug. 28, 2025	11:00am

Sincerely,

**MC²**

**CUSTOMER SERVICE - 678-398-2650**