

## Dear Exhibitor:

We are pleased to announce that MC<sup>2</sup> has been selected as the official service contractor for:

## Dept. of the Air Force Information Technology & Cyberpower 2025 August 25 - 27, 2025 Renaissance Hotel and Convention Center Montgomery, AL

Our purpose is to help you have the most successful show ever. We have enclosed information and order forms for ordering Furniture, Accessories and Services. Please read this information carefully. **Order by the deadline date and receive the discount rate on Furnishings, Accessories and Carpet.**Carpet or some type of flooring will be required in your booth.

## 10x10 and 10x20 inline booths will be supplied with the following:

Blue and White backwall drape

Blue siderail drape

1 - 6' table

2 – side chairs

1 - wastebasket

1 – identification sign

The aisles will be carpeted Tuxedo.

## **Exhibitor Show Information**

Deadline Date for Discount Rates Last day for Advance Shipments First day for Direct Shipments	Fri. Aug. 8, 2025 Tue. Aug. 19, 2025 Sat. Aug. 23, 2025 <b>No shipments can be rece</b>	See enclosed order forms See Shipping Information See Shipping Information ived before this date
Exhibitor Installation	Sat. Aug. 23, 2025 Sun. Aug. 24, 2025	8:00am – 17:00pm 8:00am – 17:00pm
Show Hours	Mon. Aug. 25, 2025 Tue. Aug. 26, 2025 Wed. Aug. 27, 2025	9:30am – 16:30pm 9:30am – 16:30pm 9:00am – 12:00pm
Exhibitor Dismantle	Wed. Aug. 27, 2025 Thu. Aug. 28, 2025	12:00pm – 18:00pm 8:00am – 12:00pm
Deadline for Carrier check-in	Thu. Aug. 28, 2025	11:00am

Sincerely,

MC<sup>2</sup>

**CUSTOMER SERVICE - 678-398-2650**