500 Interstate W. Pkwy
Lithia Springs, GA 30122
Ph: 678-398-2650 Fax: 770-745-4267
Email: aphillips@mc-2.com

MATERIAL HANDLING ORDER FORM

Note: We understand that your calculation is only an estimate. Invoicing will be done from the actual weight as listed on the inbound Bill of Lading.

Payment Policy: All invoices must be settled at our service desk prior to close of show. We accept VISA, Mastercard and American Express. Please return this form with your check or credit card information to MC² at the address shown above.

Exhibiting Company Name:	**Telephone #:**	**Booth #:**
Billing Address:	**Fax #:**	
City/State/Zip:	**Authorized By: (Please Print)**	
Show Name: **Dept. of Air Force Information Technology (DAFITC) 2026**	**Email address for invoice:**	

Check One:

☐ We plan to ship our crated material to the Advance Shipment Warehouse

☐ We plan to ship our materials direct to the exhibit site

We plan to ship on (date)_____	Number of Pieces	Weight
Our Material should arrive on (date)_____	_____ Crate(s)	_____
Carrier_____	_____ Carton(s)	_____
Pro# (if available)_____	_____ Case(s)	_____
Origin Of Shipment (City)_____	_____ Misc.	_____
(State)_____	**Total Weight**	_____

Calculation of Order:

> When recording weight, round up to the next 100lbs. (example 265lbs. = 300lbs.)
3 x Rate = dollars or minimum, whichever is greater.

Payment Calculation Table

				Total Estimated Charges
RATES				
Rate applies to shipments to warehouse or directly to show site	1.35 per pound			$ _____
Late to Warehouse/Shipments received after August 18th **Shipments received on Saturday or Sunday**	1.68 per pound			$ _____
Small Package/Cart service for any shipment received under 50lbs $50.00 for first carton $20.00 for each additional carton in that shipment.	**No. of cartons ›**	**First carton** $50.00	**ea. Addt'l** $20.00	$ _____
			Total Payment Enclosed	$ _____