



500 Interstate W. Pkwy  
Lithia Springs, GA 30122  
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## MATERIAL HANDLING RATES ORDER FORM

Note: We understand that your calculation is only an estimate. Invoicing will be done from the actual weight as listed on the inbound Bill of Lading. **All shipments are charged as a 200 lb minimum per shipment.** Adjustments will be made accordingly.

Payment Policy: All invoices must be settled at our service desk prior to close of show. We accept VISA, Mastercard and American Express. Please return this form with your check or credit card information to MC<sup>2</sup> at the address shown above.

<b>Exhibiting Company Name:</b>	<b>Telephone #:</b>	<b>Booth #:</b>
<b>Billing Address:</b>	<b>Fax #:</b>	
<b>City/State/Zip:</b>	<b>Authorized By: (Please Print)</b>	
<b>Show Name:</b> <b>ACCG 2026 ANNUAL CONFERENCE</b>	<b>Email address for invoice:</b>	

Check One:

☐ We plan to ship our crated material to the Advance Shipment Warehouse

☐ We plan to ship our materials direct to the exhibit site

We plan to ship on (date)_____	Number of Pieces	Weight
Our Material should arrive on (date)_____	_____ Crate(s)	_____
Carrier_____	_____ Carton(s)	_____
Pro# (if available)_____	_____ Case(s)	_____
Origin Of Shipment (City)_____	_____ Misc.	_____
(State)_____	<b>Total Weight</b>	_____

Calculation of Order:

> When recording weight, round up to the next 100lbs. (example 265lbs. = 300lbs.)  
3 x Rate = dollars or minimum, whichever is greater.

Payment Calculation Table

				Total Estimated Charges
STANDARD SERVICE RATES	100 LBS. INCREMENTS	RATE PER 100 LBS.	200lb. Min Per Shipment	TOTAL
Advance Shipments to Warehouse*				
Minimum Charge Per shipment 200 lbs.	LBS.	\$98.00	\$196.00	\$
Direct Shipments to Exhibit Site				
Minimum Charge per Shipment 200 lbs.	LBS.	\$95.00	\$190.00	\$
Shipments or Equipment Requiring Special Handling at Exhibit Site. Minimum Charge per Shipment 200 lbs.	LBS.	\$133.00	\$266.00	\$
<b>Late to Warehouse/Shipments received after APRIL 18th.</b>	LBS.	\$24.50	\$49.00	\$
<b>Overtime Surcharge/Shipments received before 8am and after 5:00pm Monday-Friday, all day Saturday, Sunday and Holidays.</b>	LBS.	\$23.75	\$47.50	\$
<b>Small Package any shipment received under 50lbs</b> \$50.00 for first carton \$20.00 for each additional carton in that shipment.	No. of cartons x	First carton	ea. Addt'l	
		\$50.00	\$20.00	\$
<b>Total Payment Enclosed</b>				\$

**THE MC2 CHECK/CREDIT CARD AUTHORIZATION MUST BE FILLED OUT BEFORE THIS ORDER CAN BE PROCESSED**