

ELECTRICAL SERVICES ORDER FORM



327 West Redberry Road
 Draper, Utah 84020
 TELEPHONE: 801-523-7083
 FAX: 801-523-7093
 EMAIL: orders@jpdisplay.com
 www.jpdisplay.com

CCA 2017 SUMMER GLOBAL PARTNERS
 AUGUST 8 – 10, 2017
 SALT PALACE CONVENTION CENTER

PRE-ORDER PRICING DEADLINE – JULY 25, 2017

Return Order Form and Payment to: JP Display

When ordering electrical power please check the UL Rating Plate on each electrical item to be used in the booth. Round up the wattage or amperage to the nearest usage description listed below. The electrical usage CAN NOT EXCEED the maximum power ordered. Exhibitor agrees to all terms and conditions contained on this form. Contract will be considered executed upon receipt of signed document and payment. No orders can be serviced without receipt of payment. Cancellation policy: 50% refund applies to orders less than 20amps 120 volts cancelled from move-in through show opening. No refund is available after the show has opened.

QTY	ELECTRICAL OUTLETS	120 VOLT PRE-ORDER	120 VOLT FLOOR ORDER	208 VOLT SINGLE PHASE PRE-ORDER	208 VOLT SINGLE PHASE FLOOR ORDER	208 VOLT THREE PHASE PRE-ORDER	208 VOLT THREE PHASE FLOOR ORDER	TOTALS
	500 WATTS OR 5 AMPS	90.00	120.00					
	1000 WATTS OR 10 AMPS	118.00	148.00					
	1500 WATTS OR 15 AMPS	149.00	179.00	216.00	264.00	273.00	353.00	
	2000 WATTS OR 20 AMPS	164.00	194.00	227.00	291.00	302.00	452.00	
	208 VOLT <input type="checkbox"/> 30 <input type="checkbox"/> 40 <input type="checkbox"/> 50 AMPS			330.00	385.00	455.00	505.00	
	208 VOLT <input type="checkbox"/> 60 <input type="checkbox"/> 100 AMPS			545.00	595.00	860.00	910.00	
	208 VOLT 200 AMPS OR LESS (TRANSFORMER REQUIRED)			705.00	755.00	1220.00	1270.00	
	208 VOLT 400 AMPS (TRANSFORMER REQUIRED)					2160.00	2260.00	

ELECTRICAL LABOR

All electrical in **Island booths** will be adjusted to a 1 hour minimum electrical labor.

ELECTRICAL LABOR IS REQUIRED on all motor and machine hookups which require more than 20 amps 120 volts.

Any wiring under carpet and on the floor in traffic areas must be installed by JP Display's electrical staff. A minimum of 1 hour for installation (connect) and ½ hour removal (disconnect) will be charged to the electrical order. The Overtime rate applies to all work performed before 8:00 am and/or after 5:00 pm and all day Saturday, Sunday and Holidays.

QTY	OPTIONAL EQUIPEMENT (POWER NOT INCLUDED)	PRE-ORDER	FLOOR ORDER	TOTALS
	50 WATT HALOGEN ARM LIGHT	88.00	132.00	
	<input type="checkbox"/> 25' EXTENSION CORD <input type="checkbox"/> MULTI OUTLET STRIP	18.00	25.00	
	TRANSFORMER – 105/150 KVA (REQUIRED FOR 208V POWER OVER 100 AMP)	700.00	1000.00	
	TRANSFORMER – 300 KVA (REQUIRED FOR 208V POWER FOR 400 AMP)	1100.00	1400.00	
	5 WIRE CABLE SET – CAM TO CAM – PER FOOT	6.00	10.00	

For Outlets requiring 24 Hour service, the Price is DOUBLE THE RATE of the outlet ordered. For Dedicated Circuits, the Price is DOUBLE THE RATE of the outlet ordered. JP Display may not be held responsible for damage or loss of equipment, software, or revenues due to power failure or voltage fluctuations beyond our control or due to temporary conditions or loose connections. For your protection, you should install surge/ over-under voltage protections on all electronic devices, computers and other voltage sensitive equipment as is considered necessary.

COMPANY NAME	BOOTH #	PAGE TOTAL
		\$

ELECTRICAL LABOR ORDER FORM



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ELECTRICAL LABOR FOR INSTALLATION & REMOVAL

All electrical in **Island booths** will be adjusted to a 1 hour minimum electrical labor. **ELECTRICAL LABOR IS REQUIRED on all motor and machine hookups which require more than 20 amps 120 volt.** Any wiring under carpet and on the floor in traffic areas must be installed by JP Display's electrical staff. A minimum of 1 hour for installation (connect) and ½ hour removal (disconnect) will be charged to the electrical order.

ELECTRICAL LABOR RATES

STRAIGHT TIME: 8:00am to 5:00pm Monday - Friday

\$65 PER HOUR (1 HR MIN CHARGE CONNECT & ½ HR MIN CHARGE DISCONNECT) Labor thereafter is charged in half (½) hour increments.

OVERTIME: Hours prior to 8:00am and after 5:00pm All day Saturday, Sunday and Holidays

\$130 PER HOUR (1 HR MIN CHARGE CONNECT & ½ HR MIN CHARGE DISCONNECT) Labor thereafter is charged in half (½) hour increments.

ELECTRICAL LABOR WITH OVERHEAD LIFT RATES

STRAIGHT TIME: 8:00am to 5:00pm Monday - Friday

\$265 PER HOUR (1 HR MIN CHARGE CONNECT & ½ HR MIN CHARGE DISCONNECT) Labor thereafter is charged in half (½) hour increments.

OVERTIME: Hours prior to 8:00am and after 5:00pm All day Saturday, Sunday and Holidays

\$350 PER HOUR (1 HR MIN CHARGE CONNECT & ½ HR MIN CHARGE DISCONNECT) Labor thereafter is charged in half (½) hour increments.

JP Display SUPERVISION REQUIRED: ADDITIONAL 20% OF TOTAL CHARGE (\$20.00 MINIMUM CHARGE)

PLEASE COMPLETE THE INFORMATION BELOW FOR EACH DAY YOU WILL REQUIRE ELECTRICAL LABOR:

INSTALLATION

DAY / DATE	# OF ELECTRICAL WORKERS	START TIME	STOP TIME	TOTAL HOURS	LABOR RATE	SUB TOTAL
					\$	\$
					\$	\$

REMOVAL

DAY / DATE	# OF ELECTRICAL WORKERS	START TIME	STOP TIME	TOTAL HOURS	LABOR RATE	SUB TOTAL
					\$	\$
					\$	\$

SUPERVISORS NAME _____
AND CELL # _____
SPECIAL INSTRUCTIONS _____

COMPANY NAME	BOOTH #	PAGE TOTAL
		\$

ELECTRICAL SERVICES PLACEMENT FORM



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Placement of electrical outlet other than to 'Back Center of Booth' will require a 1 hour minimum electrician charge. Please include this page with the electrical order form requiring particular placement to ensure proper placement of outlets in your booth.

Helpful Grid tools:

- Indicate the scale of the grid (i.e. 1 square = 1 foot) or indicate the dimensions of the booth.
- Use Bold 'X' to indicate where the outlet needs to be placed. Indicate the power usage.
- Indicate the AISLE number and booth number adjacent to your booth.

BOOTH SIZE _____ SQUARE = 's _____ FT.

BACK OF BOOTH - AISLE OR BOOTH NUMBER _____

AISLE OR BOOTH NUMBER _____										

AISLE OR BOOTH NUMBER _____

FRONT OF BOOTH - AISLE OR BOOTH NUMBER _____

COMPANY NAME	BOOTH #
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ELECTRICAL PAYMENT AUTHORIZATION FORM

Electrical orders must be paid in full prior to installation.



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Return with Order Forms and Payment to: JP Display

COMPANY Name	Booth #		
Address	City	State	Zip
Contact Name	Phone #	Fax #	
Email			
Authorized Signature		Authorized Contact (Please Print)	

Credit Card Charge Authorizations

ACCOUNT NUMBER																
<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> DISCOVER											*** EXPIRATION DATE ***					
											MONTH	/	YEAR			
*** CREDIT CARD SECURITY CODE (Last three digits on back of Credit Card) ***																
Cardholder's billing address (if different from above)										City	State	Zip				
X																
Cardholder's Signature													Cardholder's Name (Please Print)			

Please complete the information requested and return payment in full with this form and your orders. You may choose to pay by credit card, check or money order; however, **we require your credit card authorization to be on file with JP Display.** For your convenience, we will use this authorization to charge your credit card for any additional accounts incurred as a result of show site orders placed by your representative for this event.

SUMMARY OF ORDERS

Electrical	
Electrical Labor	_____
Subtotal	_____
Please add 6.85% Utah Sales Tax	_____
FULL PAYMENT IN U.S. FUNDS		*TOTAL _____

● PRE ORDER pricing applies only to orders received with full payment prior to the deadline – **JULY 25, 2017**

ELECTRICAL PAYMENT POLICY



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PAYMENT POLICY:

JP Display requires payment at the time of order for all services. JP Display also requires that all EXHIBITORS using JP Display provide a credit card authorization with their initial order. The credit card authorization will be used to cover all services not paid for by the initial payment and balances left unpaid at the closing of the show. This may include: labor, material handling, and other services.

METHOD OF PAYMENT:

JP Display accepts Check, Visa, MasterCard, American Express, and Discover card. Payment in full is required prior to completion of move in.

THIRD PARTY BILLING:

JP Display will accommodate requests for third party billing, however, the responsibility for all payments is the responsibility of the EXHIBITOR, JP Display reserves the right to contract collection action against the EXHIBITOR if the designated third party does not meet the payment requirements (To designate an authorized third party billing agent see the payment calculation form).

ADJUSTMENTS AND CANCELLATIONS:

Due to expenses incurred by JP Display in providing certain services, some items and services are subject to cancellation/re-stocking fees. More information is available on the individual order form. Questions and adjustments for charges outlined on the invoice must be addressed within seven (7) days from receipt of the invoice or the amount is final.

PRE PAYMENT DISCOUNT PRICE:

JP Display can provide faster, more efficient service to EXHIBITORS who place orders early. For this reason we offer a discount rate to those who place orders prior to the stated deadline. Full payment must be received with your order if you wish to receive this discount. Orders charged to JP Display accounts do not qualify for discount rates. All orders placed after the order deadline and at the show will be charged regular prices.

All orders cancelled at show site will be charged at 50% of the original price. All orders cancelled after delivery will be charged at full price.

A service charge of \$20.00 will be assessed to individuals or companies for return checks.

Failure to pay within the terms of this Payment Policy will cause service charges to be assessed on all unpaid balances. The service charge rate is 1.5% per month or 18% per annum. In the event of default the customer agrees to pay all costs of collection, including attorney fees and court costs.